



Audit & Governance Committee  
7 December 2015

**Completed Internal Audit Reports**

**SUMMARY AND PURPOSE:**

The purpose of this report is to inform Members of the Internal Audit reports that have been completed since this Committee last considered a Completed Internal Audit Reports item in September 2015 - as attached at Annex A.

Although it is not the Committee's policy to review all Internal Audit reports in detail during the meeting, full copies of the reports summarised have been provided to Members of the Committee and are available through the Members' on-line library.

**RECOMMENDATIONS:**

The Committee is asked to consider whether there are any audit reports or management action plans that it would like to review further and whether there are any matters they wish to refer to the relevant Scrutiny Board.

**BACKGROUND:**

- 1 At the conclusion of each audit review a report is issued to the responsible manager who is asked to complete an action plan responding to the recommendations.
- 2 The return of a management action plan (MAP), which in the auditor's opinion adequately addresses the report findings and recommendations, signals the end of the audit process. Any follow up work required forms part of future audit plans at the appropriate time.
- 3 There have been six audit reports issued since the last report to this Committee in September 2015. The table below lists those audits and shows the audit opinion and number of high priority recommendations included in the Management Action Plan.

	Audit	Opinion	Number of recommendations rated as High Priority
1	Streetworks Permit Scheme	Effective	0
2	Information Governance	Some Improvement Needed	3
3	Highways Communications	Significant Improvement Needed	2
4	Babcock 4S Contract	Some Improvement Needed	0
5	Nursery Education	Significant Improvement Needed	2
6	Community Partnership Libraries	Effective	0

- 4 Annex A contains more details of the audits listed above and shows for each the:
- title of the audit
  - background to the review
  - key findings
  - overall audit opinion
  - key recommendations for improvement
- 5 The Committee will be aware that in order to respond to general Member interest in Internal Audit reports it has previously been agreed that a list of completed reports will be circulated to all Members of the County Council on a periodic basis.
- 6 In order to fully discharge its duties in relation to governance the Committee is asked to review the attached list of recently completed Internal Audit reports and determine whether there are any matters that it would like to review further or if it would like to suggest another Scrutiny Board does so.

#### **SCRUTINY BOARD REVIEW:**

- 7 The audit reports on **Surrey Arts** and **Fire Transformation Grant** (previously presented to this Committee) were considered by the Resident Experience Board Performance and Finance Sub- Group on 10 November 2015.
- 8 The audit reports on **Highways Integrated Transport Schemes** and **Bus Operating Contracts** (previously presented to this Committee) and the audit report on **Highways Communications** (detailed in Annex A of this report to Committee) will be considered by the Economic Prosperity, Environment and Highways Board on 10 December 2015

#### **IMPLICATIONS:**

- 9 Financial  
Equalities  
Risk management and value for money
- 10 There are no direct implications (relating to finance, equalities, risk management or value for money) arising from this report. Any such matters highlighted as part of the audit work referred to in this report, would be progressed through the agreed Internal Audit Reporting and Escalation Policy

#### **WHAT HAPPENS NEXT:**

- 11 See Recommendations above.

---

**REPORT AUTHOR:** Sue Lewry-Jones, Chief Internal Auditor, Policy and Performance

**CONTACT DETAILS:** telephone: 020 8541 9190 e-mail [sue.lewry-jones@surreycc.gov.uk](mailto:sue.lewry-jones@surreycc.gov.uk),

**Sources/background papers:** Final audit reports and agreed management action plans